

# Elizabeth B. Pert Library

Meeting Date: March 27, 2025

Meeting opened at 6:32 PM

Present: Bobbie B., Kylie R., Nancy D., Ella P., Tom P. and Hector Foundation Members: Hillary Niver-Johnson, Abby Ganton and Kylie R also a member.

The Hector Foundation came to discuss plans for Playground to be built on VLH land near Book Shed. Abby G. spoke stating they were doing fundraising for the playground and working on lease with fire department. Next will be ideas for the space. Bobbie B. stated that the Library started looking into building the playground 3 yrs. ago but our main focus now is doing everything necessary to become a chartered library through NYS. Bobbie B. said she pulled the folder with all the information she had gathered about equipment, fencing and ground cover that she had researched for the playground. Ideas had come from looking at the playground in Webster, N.Y. Basically she handed all information over to the Hector Foundation to use, and to do it correctly cost will be close to half a million dollars. VLH Fire Dept. had offered fill from their plans to enlarge their parking area. We will support the Hector Foundation in this endeavor. The Library does have some funds put aside to help. Tom P. suggested to contact Laurie DeNardo in Watkins Glen because they are working on an inclusive playground at Clute Park, to get ideas, information and legal issues that may occur. Look into a Company that will warranty their work or guarantee if repairs or replacements in the future are needed. At this time Hillary and Abby of the Hector Foundation left.

REGULAR BOARD MEETING started. Faith Harris came to meeting at 7 p.m. as a Notary to officially watch the executive board members sign all necessary paperwork to send in to the state for our charter. Vote to approve charter by Tom P. and seconded by Kylie R. All members agreed no nays. It has been approved. Tom P. would like to sit down as a board and agreed that monies were set up to finance the Library, such as roofing, shelving, furniture, etc. We all agreed. We need to pay \$100 to file the charter so Nancy D. will write out the check for the charter to give to Bobbi B.

Secretarial Report had a correction to be made on page 2. It should be "started" NOT "stated". Agreed after correction to approve last meeting's report.

Treasurer's Report: Nancy D. passed out report for Jan, Feb and part of March which was not over. Also mentioned we are being billed \$69 per month for software for Quick Books which is for access for several members. We could lower to \$29 per month because of lower number of people needing access. We all agreed. Nancy D. reported that we are paying \$303 per month for Bookkeeper, \$51.20 per month for Paychex and \$69 per month for Quick Books which we will now get lowered to \$29. for sure, but this was not in original contract and we paid for Quick Books to be set up. We agreed the bookkeeper is not working out. She is nickel/diming us for 2 checks a month. Maybe Kylie R., Tom P. and Nancy D. could get together and find other options. Bobbie B. asked Andrea N. to send out an inquiry to other library boards about how they set up their finances. We received several donations from the Tea Party at Atwater Winery. Nancy D. said she reimbursed \$120 to Chris Miller for advertisement for Tea Party and we are still waiting on a check from Atwater Winery for about \$1200. That is why March is not complete.

OLD BUSINESS: Kylie R. has agreed to go to book signing at Montour Falls Library on April 12 for book "Freedom Village". Bobbi B. asked if the receipt for printer had been found. Tom P. stated that it might be an ink issue so he was going to check into that. Lighting inside the library has been taken care of for the time being. We may need to add lighting in the future. Perry Ground is doing 2 programs at Hector A Fair for \$700, these programs were paid for by United Way Grant monies from 2022. There will be a program for children and one for adults sponsored by our library. Our Saturday Reading Program on April 5<sup>th</sup> will have a story hour and Mad Hatter and

## EXECUTIVE BOARD MEETING CONT'D

Friends Tea Party from 10 am to 12 pm. This is also sponsored by the Library. United Way grant monies are paying for advertisements, cookies, punch, etc.

WG Central School Vote: We will be doing a presentation to the WG School Board. We are not asking for an increase BUT we would like to ask that on the School Tax Bills for residents that there be 2 lines under Library Tax. One for Watkins Glen Library and one for Elizabeth B. Pert Library in Hector. This presentation will be at the Watkins Glen School District Office at 5:30 pm on April 23<sup>rd</sup>. Andrea N. made up an informational page to be on the desk at the library for patrons. Bobbi B. said there are two changes – one is we are now known as the Elizabeth B. Pert Library so we must remove “Memorial” out of all future paperwork. Second correction was to remove the sentence about being a not-for-profit reading center, soon to be library and about staff. On May 13 there will be a vote at Watkins Glen Library from 10 am to 7 pm and then the count of votes 7-8 pm. We will need people as poll watchers. Ella P. volunteered 10 am to 12 pm, Nancy D. volunteered 12 pm to 2 pm. and Kylie R. volunteered to be there 5 pm to 8 pm.

NEW BUSINESS: There is a STLS Grant for up to \$1700 that we can apply for. It was agreed upon that we would apply and use the money for better signage for library. Bobbi B. and Andrea N. need to go on a book purchasing trip. It was decided that we could use more DVDs and Books in general. As a chartered library we can do 2 book sales a year. We decided we would do one at the Hector A Fair for two days – Friday & Saturday. The second sale we felt would be better to do on the same day as other libraries in the area. Last year it was September. Andrea N. will check on what date that will be this year. Kylie R. asked if we could get a vinyl sign for the Book Shed to put up on days we are open for Book Sales. We all agreed that would be good. Kylie R. will look into that. Summer programs – do we still have openings. Bobbi B. does have another magician's name. Eugenia Barnes the quilt appraiser, will do a program May 15 at 1:30 p.m. Liz Martin will do Container Gardening on May 31. US Forest Service will do a program on Bats on June 10. We also have Block Printing that date TBA. We have nothing in October. In November we have wreath making by Gwen Moretti. All library programs are free.

Started on Policies Most important was changing our name on all policies to Elizabeth B. Pert Library.

On Mission Statement – change to municipal library for the Town of Hector.

Will continue policies changes at next meeting. Adjourned 9:00 p.m. Next meeting May 29, 2025