

ELIZABETH B. PER LIBRARY

Board of Trustees Meeting on 2/26/26/@ 6:30 P.M.

Present: Bobbi B., Kylie R., Nancy D., Ella P., Tom P., Amy GB. and Amanda Z. Absent: Tim A.

Additions to Agenda: None

Welcome to Public: None

Secretaries' Report: Board reviewed online and there was one correction under Directors' Report and that was cart not card and Dundee not Tundee. When secretary makes corrections the Board stated the last meeting would be approved.

Treasurers' Report for January: Amy GB. stated we had approx. \$153,000. and ended with approx.. \$150,000. Monies were mainly spent on collections, programs and salaries. Amy did the audit needed by Hartford Insurance to cover insurance for workers compensation for 2026-2027.

Directors' Report: Amanda Z. gave us a printout of highlights since our last board meeting, which included: Bus Trip to Albany to meet with legislators, the programs for February and number of attendees, etc. What to do if ICE comes to the library, also explained the program being done by Cornell Cooperative Extension called "Seed to Supper" coming up on March 19th at 6:30 P.M.. This is a bi-weekly adult and family program, basically a Gardening class for beginners. See attached information. Amanda also had asked other libraries if they charge out of state patrons when they request a library card. Most did not, but a few did charge between \$25 to \$32 dollars a year. The board asked Amanda to check with Schuyler County libraries so this discussion was tabled for now.

Report from Assistant Director: Cathy Barnes was absent.

OLD BUSINESS:

Report on Time Line for Budget Vote: Bobbi B. talked to Kelly P. (Director at Watkins Glen Library) Kelly wants to know if we want signs to tell community about the vote and she will order them and we can share cost. Our Board agreed to share cost on signs. Kelly P. also asked for a copy of our budget for 2027. We have completed our budget and it has been sent to Kelly P. Plus Kelly P. stated that we have to present our budget to the Watkins Glen School Board on 4/22/26n at 5:30 P.M. at the WGHS. Bobbi B. stated we all could come and she would be presenting. On May 12, 2026 it is the vote to pass the library budgets for both libraries and this vote is held at the WG Library. Kelly P. would like our Board to send people to help that day. Ella said she would cover 10-noon, Tom P. will do noon-2 P.M., Nancy D. said she would cover 3 to 5 P.M., Kylie R. and Amy GB. will cover 5-7 P.M., and Bobbi B. will cover 7 P.M. until done and be there for the final count. This schedule will be given to Kelly P.

Report on Charter: Bobbi B. has been in touch with Brian H. to see where we are at as far as our provisional charter. He stated a lady had been working on it and it was going well and we should have gotten a provisional charter about Jan. 2026. This person had to take a leave of absence and the other person that took over has basically started from scratch and is questioning everything. Brian is still working with them and it should be coming along.

Policies: The Board went over the Whistleblower Policy and it was voted on and approved. The Bed Bug appendix for Code of Conduct was looked over and voted on and approved. The policy for Materials Selection and Reconsideration of Materials was looked over and after clarifying terms was voted on and approved. *Reconsideration of Materials is when a patron sees or reads a book from on shelves and then feels that it isn't appropriate in their opinion to be in our library. They would first discuss this with the library director and then they could appeal to the Library Board in writing. The Board's decision would be final. The Code of Conduct Policy was tabled and will be under Old Business at next board meeting.

By-Laws Edits – This was tabled until we receive our provisional charter.

Bobbi B. updated us on her old computer that she is donating to the library. It is being wiped clean and when done she will bring in.

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Building Poster: It was discussed and decided that we would get a professional to hang it. Board members will give names of professionals for Amanda Z. to call and get set up.

Floor cleaning: Bobbi B. had concerns about using a steam cleaner on the wood floors. We had been using a Swifter. Amanda Z. stated the Swifter wet wipes contained chemicals and also was leaving streaks and a film on the floors. All board members gave opinions and Ella volunteered to contact some professionals and explain to them the brand and materials of our floor and ask their professional opinion on how and what to clean with – will report at next meeting.

NEW BUSINESS: Tom P. gave a presentation about the Women's Cancer Support Group of Schuyler County (his wife is a member and they have reached out to WG Library) Tom P. felt that our library also might like to be involved in sharing the research and information that they have to give out to the community plus see if Amanda would like to meet with them to discuss books for all age groups that would help people with cancer and their families and friends. The Board felt this would be a good thing and told Tom P. to tell the group to contact Amanda Z. to set up a meeting.

Tom P. stated he sent a check for \$20,000. To Hector Foundation per our agreement to go for playground equipment. At this time we have \$24,469. In checking in the VLH Community Resource Account. We also have \$48,803. in savings. He also had 2 different CDs and has now combined into 1 CD. Which will make it easier to handle. Our insurance was paid out of the VLHCRA and should have been paid out Library funds so Amy GB. reimbursed the VLH Community Resource Assoc. by check.

Motion to adjourn by Ella P., Nancy D. seconded All in favor – Yea by all members at 8:10 P.M.