

ELIZABETH B. PERT LIBRARY

BOARD MEETING ON MARCH 26, 2026 @ 6:30 P.M.

PRESENT: Bobbi B., Kylie R., Nancy D., Amy GB., Amanda Z. and Ella P - ABSENT: Cathy B., Tom P. and Tim A.

ADDITIONS TO AGENDA: Playground Update by Kylie R.

NO GUESTS OR PUBLIC PRESENT

SECRETARY REPORT: No corrections made to February meeting minutes. Kylie R. motion to accept minutes. Nancy D. seconded and all other present agreed.

TREASURER REPORT: Report from February 2026 Starting Balance was \$150,155.42 and Ending Balance \$144,374.28. Basic expenses for month like utilities, book purchases, etc.. Amy GB. and Kylie R. did the audit report and there were no issues. Amy GB. said she needed to reach out to company that will be doing our taxes but they are not due to middle of May.

DIRECTOR REPORT: Amanda Z. said she has completed sorting the Fiction Section which makes room for more new books. Attended STLS meeting on summer reading programs. More details on what is going on at present and plans for future events in attached report.

ASSISTANT DIRECTOR REPORT: Cathy B. was unable to attend but sent in a report. See attached report.

Kylie R. asked Amanda Z. if it was possible to get some books on Dyslexia. Amanda Z. said she would be glad to look into it. Amanda Z. stated she loved recommendations from anyone on any types of books that people in our community would like to see. Bobbie B had friend with Dyslexia and got further info about books and learning.

OLD BUSINESS:

1. Library Budget Vote: On 4/22/26 Public Hearing/Board Presentation @ 5:30 p.m. at School Board Meeting. Bobbi B. will present and Amanda Z. and Kylie R. were planning to attend. Kylie R. stated she cannot attend and Bobbi B. stated if anyone else would like to attend let her know before 4/22/26. The Vote will take place on 5/12/26 at Watkins Glen Public Library. Bobbie B. will give director at WG Library our list of volunteers and/or board members that will assist on vote day and asked if there were any changes. No changes were made.
2. Report on status of Charter – Brian H. sent paperwork that all board members needed to sign and have notarized then returned to him so he could send into NYS. Faith Harris came to the library at 6 p.m. before board meeting and we all signed necessary paperwork and she notarized everything.
3. Policies – Code of Conduct was sent out to be reviewed and corrections were made and gone over and approved. Kylie R. will get to Cathy B. to post. There was motion made to approve, seconded and all agreed. Out-Of-State Membership Policy – Amanda Z. reported that she talked with other library directors in the area and no one charges a fee. It is not required.
4. Report on Floor Care – Ella gave report stated steam cleaning could be dangerous to floors so it was decided we would go back to using the Swifter or something similar – see attached report.
5. Amanda Z. met with Mr. Schamel from Schamel Construction and he reviewed where we were considering placing the READ Poster on the Southside of library building. He stated it would not fit on southside of building but could go on book shed and if the board decided to put it there Schamel Construction would install it there for free.
6. Bobbi B. stated she got in touch with Tim A.. He was in Panama and he had service there, but Costa Rica was spotty and he would be back in U.S. by May 8th. It was then discussed by board that we may have a problem if he could not attend more meetings in person. Some rules are changing so we will need to check into this further.

Bobbi B. said the Annual Report that needs to be done, but since we have not received a temporary charter we might need to do it as a Reading Center. The Annual Report as a Library is on the computer and parts can be difficult. Amanda Z. said she plans to attend the meeting on doing the Annual Report when it was set up.

Kylie R. gave an update on playground – There is a NYS Grant that will pay 80% of cost if they can raise 20%. The lease agreement between V LH Fire Dept. and the Hector Foundation was extended from 5 years to 11 years. She shared some of playground layout plans.

Motion by Ella P. to adjourn at 7:45 p.m., Amy GB. seconded and all agreed.